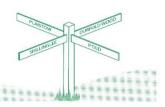
PLAISTOW AND IFOLD PARISH COUNCIL



MINUTES of a Meeting of the Queen's Platinum Jubilee Working Group held on Tuesday 12th April 2022 at 19:30, via Zoom.

Present

Mrs Sallie Baker, Chair (Winterton Hall Management Committee); Cllr. Sophie Capsey; Cllr. Doug Brown; Mrs Emma Pearce (IFRA/PAKSA/Guides); Mrs Jane Price (Durfold Wood Residents Association); Mrs Bev Weddell (Winterton Hall Management Committee); and Catherine Nutting (Clerk & RFO)

Apologies

Sara Burrell (History Society); Mrs Janice Taylor (Kirdford with Plaistow and Ifold Church); Mrs Nicola Holben (Plaistow Preschool); Cllr. Jerusha Glavin and Cllr. David Ribbens (Scouts and Guides representative)

1. Apologies for absence & housekeeping including electing a Working Group Chair

Apologies were received and noted. Angela Jeffery's resignation was noted, and the Working Group elected Sallie Baker as the new Chair.

Declaration of interests by Working Group members in matters on the Agenda
 The meeting was advised that any member of the Working Group with either a
 financial interest or other interest in a matter on the agenda, which could give
 rise to a conflict of interest, must declare it.

None declared.

3. Minutes

The Working Group approved the Minutes of the meeting held on 31st March 2022 with one correction, Cllr. Capsey gave advance apologies.

4. General updates & actions

Beacon event, 2nd June

- The beacon is being made.
- Plaistow Village Trust (PVT) will set, fill, and light the beacon.

Community picnic, 5th June

- The marquee is booked; arrival at 10am and removal at 5pm
- 25 classic vehicles have signed up to take part. Emma Pearce to liaise with IFRA to finalise timings for Kelsey Hall event to ensure 25 classic cars

Action:

Clerk

Action:

See

names

in bold

type

- can drive around Ifold and arrive/park on the Green (last car) in advance of the church service.
- **Emma Pearce** will ask if IFRA can help to organise the vehicles on the Plaistow green.
- Sallie Baker and Emma Pearce to identify 4 6 volunteers to help marshal the classic car convoy at key junctions along Plaistow Road.
- Julie Walters is yet to advise on her schedule. **Sallie Baker** to find out her preferred timescales e.g., arrival and departure.
- The horses have withdrawn from the event for health and safety reasons.
- The band Orange are booked and are flexible on set times / repertoire.
 Power requirements still outstanding. Emma Pearce to liaise with Orange regarding public participation 'sing along' patriotic favourites such as 'Jerusalem', 'Royal Britania' and the National Anthem at 5pm.
- Sallie Baker to issue 'volunteer call out' for help on the day e.g., bar / help in advance e.g., erect marquees on 4th June.
- Two card payment readers are required for the bar and cakes.
- The bar requires 2-3 people serving at any time, for $1-1\frac{1}{2}$ hour shifts.
- Bev Weddell to produce timetable posters.
- Sophie Capsey to liaise with bouncy castle company.

5. Community Picnic Event – 5th June - day timetable

Marquee arrival
Arrival of contractors (street
food/first aid/band)
Kelsey Hall morning event
131
Classic cars arrive
Church service
Arrival of guest of honour
Guides / Scouts in uniform
VIP area - cake & table service for
champagne - announced by Town
Crier

	Judging of fancy dress competition
	Tree Through Time dedication
14:00 – 14:15	Handbell Ringers first set
(14:30 – 14:45	Handbell Ringers second set)
	Winterton Hall refreshments available
	(until 17:00)
14:15 – 15:15	Band first set
15:15 – 15:45	Quiz
16:00 – 16:45	Band second set
16:45 – 17:00	Public participation 'sing along' finale,
	led by band
Ongoing throughout the day	Bar
	Flower display (in church)
Town Crier to announce timings /	History display (in church)
remind people about events	Find the Corgi competition

Beacon event, 2nd June

20:30 – arrival on Plaistow Village Green; refreshments available and community singing.

21:20 – Proclamation

21:30 - Lighting of the Beacon

6. Fundraising

The meeting agreed to defer to another meeting where there is more time to discuss this matter properly.

7. Other matters

A meeting is required to discuss volunteer roles and prearrangements / job allocation on the day/day before.

8. Date of next meeting

Action:

Clerk

Action:

Clerk

Action:

Clerk

The next meetings will take place as follows: -

SITE MEETING - Saturday 23rd April 2022, 14:00 on Plaistow Village Green

Tuesday 26th April 2022, 19:30 via Zoom

There being no further business, the meeting concluded at 21:39

